

Curriculum Proposal Cover Sheet

Catalog Information

1) _____ 2) _____
 (Course # - Ex. ICS 59) (Title - Must match course outline title)

This is the official course # until UC confirms the transferable status of the course

Temporary course # (for a newly proposed UC transferable course ONLY) _____ [# should be over 50]

*4) Cross-listed course? NO YES - If yes, indicate cross-listed course(s): _____
 (A cross-listed course requires interdivisional dean signature below) (Course # - Ex. HIST 59)

5) Hours per week:
 Lec. _____
 Lec./Lab _____
 Lab _____
 TBA _____
 Total _____

6) Grading:
 Letter Graded
 Pass/No-Pass
 Non-Graded

7) Dates:
 Date Submitted: _____
 Effective Catalog Date: _____
 (Ex. Fall, 2007)

8) Repeatability:
 NO YES - If yes, indicate max. # of times _____ and/or units _____

Required Information for Curriculum Committee

9) Action Calendar

New course - Quarter first offered: _____ (Attach also the New Course Request Form)

5-year or Major Course Revision
 (Attach Appropriate Requisites/Advisories Content Review Matrix)

Distance Education
 Technical
 ***Note: Request addendum for Language Clean-up
 ons.***

If the course is baccalaureate level (see # 11), it must be degree applicable.

Check this status if you have determined that your course is at the baccalaureate level - meaning it should apply towards a BA/BS degree. Ref: "Articulation Basics" page.

10) Degree Applicability:

Credit Course: Degree applicable (#1-199)
 Credit Course: Non-transferable (#100-199)
 Non-credit

Review GE areas/criteria. Ref: "Articulation Basics - GE Agreements" page. Section must be filled out completely.

11) Proposed Transfer Status

Non-transferable (course #100-199)
 CSU Baccalaureate Level (course #1-99)
 UC (course #1-49)

Check this status if you've identified a lower-division course offered at a UC campus and the course has met UC criteria. Ref: "Articulation Basics - Courses Accepted for Bacc Credit - UC Bacc Credit Guidelines" page. If the course is already UC transferable, check box to maintain status. (Courses undergoing substantial content changes will have to be re-submitted to UC for approval.)

12) Proposed General Education

De Anza G.E. _____
 Area _____ Sub-Area _____
CSU Breadth _____
 Area _____ Sub-Area _____
IGETC _____
 Area _____ Sub-Area _____

13) SIGNATURES (signifying knowledge and approval of the course)

1. Initiator (Phone # _____) _____
Print
2. Departmental (Chair) approval _____
3. Division Curriculum Advisor/Rep. _____
4. Division Dean approval _____
5. *Interdivisional Dean approval _____
 (This signature needed after providing inter/intradivisional program consultation on back of cover sheet)